

Notice of Meeting



Scan here to access the public documents for this meeting

Executive

Thursday 22nd September, 2022 at 5.00 pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executivelive>

Date of despatch of Agenda: Tuesday 13 September, 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052, e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Executive to be held on Thursday, 22 September 2022 (continued)

To:	Councillors Lynne Doherty (Chairman), Steve Ardagh-Walter, Dominic Boeck, Graham Bridgman, Ross Mackinnon, Thomas Marino, Richard Somner, Joanne Stewart and Howard Woollaston
------------	--

Agenda

Part I

	Pages
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	5 - 6
2. Minutes To approve as a correct record the Minutes of the meeting of the Executive held on 7 July 2022.	7 - 14
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	15 - 16
4. Public Questions Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.	17 - 20
5. Petitions Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion. Petition to be presented by Mr Nicholas Carter and Ms Rebecca Barker requesting that the Council ensure its Executive reject any request(s) they receive from Sovereign Housing Association to lift restrictive covenant(s) or any other restrictions in respect of Windmill Court, the lifting of which would allow the eviction of residents from Windmill Court.	21 - 22

Items as timetabled in the Forward Plan

	Pages
6. Capital Financial Performance Report Quarter One 2022/23 (EX4248) Purpose: to report on the forecast under or over spends against the Council's approved capital budget. The report presents the forecast outturn position for financial year 2022/23 as at Quarter One.	23 - 40



Agenda - Executive to be held on Thursday, 22 September 2022 (continued)

7. **2022/23 Revenue Financial Performance Quarter One (EX4247)** 41 - 62
Purpose: to report on the financial performance of the Council's revenue budgets and provide a year-end forecast. This report is Quarter One 2022/23.
-
8. **Financial Year 2021/22 Annual Treasury Outturn Report (EX4237)** 63 - 78
Purpose: the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice (the CIPFA Code) requires the Council to approve treasury management semi-annual and annual reports. This report provides an overview of the treasury management activity for financial year 2021/22 as at 31st March 2022.
-
9. **Cultural Heritage Strategy Delivery Plan 2021-2026 (EX4120)** 79 - 110
Purpose: to present the Cultural Heritage Strategy Delivery Plan (2021-2026) for approval, and to highlight that funding offers have been secured from partners, with agreements pending for the proposed West Berkshire Local Cultural Education Partnership (LCEP), a key project included in the Cultural Heritage Strategy Delivery Plan.
-
10. **Response to the Help the Taxi Trade Go Greener Motion (EX4215)** 111 - 124
Purpose: to set out a response to the motion tabled by Councillor Adrian Abbs at the 18 January 2022 Council meeting which sought to introduce a fee based incentive scheme to help all forms of vehicles licensed by West Berkshire for public transport to go green. The motion also asked that consideration be given to the provision (where practical) of fast charging points next to taxi ranks to remove range anxiety for taxi drivers.
-
11. **Notrees Care Home - Response to Consultation (EX4258)** 125 - 132
Purpose: the report sets out new recommendations following the public consultation on the proposed closure of Notrees Care Home.
-
12. **Adult Social Care - Preparation for CQC Inspection (EX4255)** 133 - 140
Purpose: to update on the preparations West Berkshire Council is making for the planned Care Quality Commission (CQC) inspections of local authority Adult Social Care (ASC) functions and to identify areas for investment.
-
13. **Agency and Temporary Staff Managed Service Contract 2023 (EX4245)** 141 - 168
Purpose: the report sets out the preferred procurement route for the supply/provision of agency and temporary staff, following consideration of all of the options, and their relative benefits and risks. The report aims to discuss the options available and the recommendation to continue using a managed service provider to fill the council's agency and temporary staff requirements.
-



14. **Members' Questions** 169 - 170
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.

15. **Exclusion of Press and Public**
RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Rule 8.10.4 of the Constitution refers.](#)

Part II

16. **Agency and Temporary Staff Managed Service Contract 2023 (EX4245)** 171 - 200
(Paragraph 1 – information relating to an individual, Paragraph 2 – information identifying an individual, Paragraph 3 – information relating to financial/business affairs of particular person and Paragraph 4 – information relating to terms proposed in negotiations in labour relation matters)

Purpose: the report sets out the preferred procurement route for the supply/provision of agency and temporary staff, following consideration of all of the options, and their relative benefits and risks. The strategy is based on service consultation, provider discussions, spend/category data, market developments and operational/legislative requirements. The report aims to discuss the options available and the recommendation to continue using a managed service provider to fill the council's agency and temporary staff requirements.

Sarah Clarke
Service Director: Strategy and Governance

West Berkshire Council Strategy Priorities

Council Strategy Priorities:

- PC1: Ensure our vulnerable children and adults achieve better outcomes**
- PC2: Support everyone to reach their full potential**
- OFB1: Support businesses to start, develop and thrive in West Berkshire**
- GP1: Develop local infrastructure to support and grow the local economy**
- GP2: Maintain a green district**
- SIT1: Ensure sustainable services through innovation and partnerships**

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

